



**Seventh Generation Interfaith**  
Coalition for Responsible Investment

**October 2024**

## **Job Description – Shareholder Advocacy Manager**

### **Coalition Description:**

Seventh Generation Interfaith Inc. (“SGI”) is a member-based organization established exclusively for charitable purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code. Through the lens of faith and the promotion of human rights, SGI’s mission is to build a more just and sustainable world for those most vulnerable by integrating social and environmental values into corporate and investor actions (“Mission”).

SGI is a coalition of faith and values-driven institutional investors who view the management of their investments as a powerful catalyst for social change. As part owners, investors cooperate in shaping the policies of companies they hold stock in through: dialoguing with company management, voting at corporate meetings or through proxies, sharing concerns of the harm caused by company practices, giving voice to injustices impacting the vulnerable, and seeking greater transparency of company priorities & policies.

### **Position Overview:**

The Shareholder Advocacy Manager shall support SGI Members (Members), the Associate Director, and the Executive Director to achieve the Mission of the organization. The position reports to the Executive Director and, at their direction, will support the development and execution of the strategic and operational plan.

SGI’s office is located in Milwaukee, WI. The location for this position is flexible, in-person preferred. This position is full-time. The anticipated travel is expected to be less than 10% of the time. Salary range starts at \$50,000 with benefits including: SIMPLE IRA and an ample paid time off policy.

Start Date: January 2025

### **Responsibilities:**

- Support Members in corporate engagements (such as leading and participating in company dialogues, filing shareholder proposals, and assisting with other forms of corporate engagement) and public policy advocacy on Member priority issues
- Develop programs and activities to educate and train Members on their priority issues and the practices of socially responsible investing.
- Support SGI’s board Development Committee in Member recruitment and retention.
- Assist in the organizing and executing of meetings for the Members, help prepare reports and present updates of the programs, activities, and any other business.
- Build, leverage, and participate in alliances with partner organizations and networks to fully achieve the organization’s Mission.
- Coordinate research and analytical reports, and track engagements on shared databases with the support of ICCR (Interfaith Center on Corporate Responsibility) and Ceres staff, including company profiles, issue summaries, etc.
- Support the broader missions of SGI and the Executive Director as needed

### **Qualifications and Education Requirements:**

- Familiarity with socially responsible investing, and social and environmental issues is desired. Primary issues include: climate change, food justice, health equity, human rights and worker justice, water stewardship, and corporate influence via lobbying and political spending.

- Bachelor's degree with relevant academic work and some job or related experience.
- Enthusiasm and commitment to environmental and social justice.
- Strong interpersonal, community-building, analytical, and oral and written communication skills.
- Self-starter, with ability to organize and prioritize workload, exercise discretion, take initiative, and work independently while being a part of a team
- Willingness to learn new areas and ability to adapt to a growing and changing faith and values based, nonprofit environment
- Applicants must have the ability to work in the United States. Unfortunately, SGI is unable to sponsor applicants for employment visas for this role.

SGI provides equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, age, national origin, marital status or disability. This reflects the values and ideals of SGI's members and an effort to model the equal employment opportunity (EEO) and affirmative action practices that its Members urge corporations to adopt.

Please send cover letter and resume to [info@sgicri.org](mailto:info@sgicri.org)